



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

July 16, 2025

DIVISION MEMORANDUM

No. 355, s. 2025

RECOMPOSITION OF SDO BATANGAS PRAISE COMMITTEE

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
OIC Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to the Civil service Commission Memorandum Circular No.1, s. 2001, this Schools division has reconstituted its Program on Awards and incentives for Service Excellence (PRAISE) Committee.

2. The said committee is composed of the following:

NAME OF SDO OFFICIAL/PERSONNEL	POSITION	DESIGNATION AS PRAISE COMMITTEE MEMBER
Dr. Rhina O. Ilagan	Asst. Schools Division Superintendent	Chairperson
Jofit P. Dayoc	Asst. Schools Division Superintendent	Co-Chairperson
Dr. Mario B. Maramot Mr. David M. Nuay Mr. Lou C. Panaligan Mr. Aris U. Dimaano Mrs. Eduarda U. Alon	OIC Chief Education Supervisor Chief Education Supervisor Administrative Officer V Planning Officer III Accountant III	Members
Dr. Loreta V. Ilao	Education Program Supervisor	Regular Representative Level II
Dr. Marian L. Arias	Education Program Supervisor	Alternate Representative Level II
Mrs. Remelyn N. Manumbale	Administrative Assistant III	Regular Representative



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		Level I
Mrs. Roxanne V. Redubla	Administrative Assistant III	Alternate Representative Level I
Mr. Joemar V. Perez Mrs. Evelyn C. De Sagun Leoncia B. Maramot Marvin P. Muñoz Anselma M. Ebero	Administrative Officer IV Senior Education Program Specialist Education Program Specialist II Administrative Assistant III Librarian II	Secretariat
James Angelo T. Año Ma. Leticia Jose C. Basilan Macaria Carina C. Carandang Rodrigo S. Castillo Ernani A. Catapat Emerson B. Dalangin Noah P. Duque Alfred James A. Ellar Irene Grace Q. Gonzales Jessa S. Guerra Anabel E. Magalona Rosalinda A. Mendoza Jimmy J. Morillo Layne D. Ortega Elizalde L. Piol Cora V. Samson	Project Development Officer II Education Program Supervisor Education Program Supervisor Senior Education Program Specialist Information Technology Officer Division Science Coordinator Education Program Specialist II Education Program Supervisor Administrative Officer IV Education Program Specialist II Senior Education Program Specialist Education Program Supervisor Education Program Supervisor Administrative Officer V Division Information Officer Senior Education Program Specialist	Technical Working Group Members (TWG)



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Elizabeth R. Tolentino	Education Program Supervisor	
Miguel B. Ularte	Education Program Supervisor	
Mercy R. Villanueva	Education Program Supervisor	

3. Terms of Reference of the Committee:

The head of agency or authorized representative shall be responsible in overseeing the System's operation and the Human Resource Management Unit shall serve as the System's Secretariat.

The PRAISE Committee shall ensure that productivity, innovative ideas, suggestions and exemplary behavior can be identified, considered, managed and implemented on a continuing basis to cover employees at all levels.

The PRAISE Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and incentives system of the agency. The agency may, however, employ an external or independent body to assist the PRAISE Committee to judiciously and objectively implement the system of incentives and awards.

The PRAISE Committee shall establish its own internal procedures and strategies. Membership in the Committee shall be considered part of the members' regular duties.

The Secretariat shall perform the following:

- Prepare minutes of the committee meeting
- Inform the members of the committee on the different scheduled activities
- Disseminate information relative to PRAISE
- Perform other related tasks to be assigned by the Chairperson

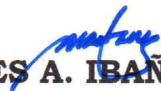

The Technical Working Group shall perform the following:

- Help in the evaluation/validation of nominees for recognition



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- Act as chairperson, co-chairperson or committee member during rewards and recognition activities
 - Provide feedback on the implementation of different activities
4. PRAISE Committee members, representatives, secretariat and technical working group members are expected to serve for 3 years from the approval of this memorandum.
5. Immediate dissemination of this Memorandum is highly expected.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent 

Enclosure: None

Reference: Civil service Commission Memorandum Circular No.1, s. 2001
To be indicated in the perpetual index under the following subject:

Issuances : Division Memorandum

LDBM/ RECOMPOSITION OF SDO BATANGAS PRAISE COMMITTEE/R2-144921/ JULY 16, 2025